

# PILLING PARISH COUNCIL

## MINUTES OF PILLING PARISH COUNCIL MEETING

HELD ON WEDNESDAY  
12<sup>th</sup> NOVEMBER 2025 AT 7pm



**Present:**

*Pilling Parish Councillors;*

*Neil Cookson, Chairman  
Graham Curwen, Vice Chairman,  
Steve Phillpotts,  
Alf Whiteside,  
Paul McWhirter  
Liz Kiersey  
John Savage  
Elizabeth Cookson  
Julia Brewer (Clerk)*

**In attendance:**

*Wyre Cllr Adam Leigh (for part of the meeting)*

### **5723 APOLOGIES FOR ABSENCE**

*Apologies were received from Cllr Lisa Stanger, Cllr Dave Ponton and PCSO Denise Creighton.*

### **5724 DECLARATION ON INTERESTS**

*Cllr G Curwen, Cllr P McWhirter and Cllr J Savage declared their interests as members of Pilling Village Hall Committee.*

### **5725 MINUTES OF THE PREVIOUS MEETING**

*Resolved: The minutes of the meeting held on 8<sup>th</sup> October 2025 having been circulated were agreed and signed by the Chairman as a true record.*

### **5726 PUBLIC PARTICIPATION**

Standing orders were suspended to allow public to speak.

- **Wyre Cllr Adam Leigh**

Wyre Cllr Adam Leigh gave an update to the Parish Council on the outstanding enforcement cases currently being undertaken by Wyre Planning.

*Resolved: The Parish Council meeting and Standing Orders were resumed.*

### **5727 CLERK'S REPORT**

The Clerk updated the Council on the arrangements for the Christmas Lights Switch-On and the search for an internal auditor for 2025-26.

*Resolved: The Clerk's Report was received.*

**5728 PARISH COUNCIL POLICIES**

There were no policies to be discussed.

**5729 REPORT FROM THE FINANCE COMMITTEE**

The minutes of the Finance Committee had been circulated for information, and it was noted that there were no matters that required discussion.

*Resolved: The minutes of the Finance Committee were noted and received by the Parish Council.*

**5730 REPORT FROM THE PERSONNEL COMMITTEE**

The minutes of the Personnel Committee had been circulated and the following recommendations were noted and approved by the Council:

- Christmas Tree Risk Assessment had been reviewed and signed off.
- Parish Clerk: Proposed increase of hours to accommodate completion of CILCA training agreed.

*Resolved: The minutes of the Personnel Committee were received and recommendations approved by the Council.*

**5731 LANCASHIRE RESILIENCE FORUM**

Councillors considered the request forwarded from Rachel Crompton of Lancashire County Council regarding the Lancashire Resilience Forum. It was agreed that there were no specific groups in the area but that the village hall and church halls could be used as places of refuge in case of emergencies. It was agreed that the clerk would contact the respective individuals to ascertain the details and return the information.

*Resolved: Clerk to obtain necessary contact details for village and church halls in order to complete the return.*

**5732 CODE OF CONDUCT REFRESHER TRAINING: 27/11/2025**

Correspondence had been received from Wyre Council regarding refresher training relating to the Code of Conduct for Councillors to be held on 27 November 2025. It was agreed that councillors should attend and the clerk would respond accordingly.

*Resolved: Councillors to attend Code of Conduct Refresher Training to be held at Wyre Council on 27/11/2025.*

**5733 VILLAGE HALL BOOKING: OVER 60'S LUNCH 2026**

Cllr Elizabeth Cookson drew attention to the cost of booking the village hall for the Over 60's lunch to be held on 12th June 2026 and requested whether the Parish Council would underwrite the cost of £140.00, as opposed to it coming from ringfenced funds.

*Resolved: The Parish Council agreed to fund the cost of the village hall booking for the Over 60's lunch on 12<sup>th</sup> June 2026.*

### **5734 INSTALLATION OF A TRAFFIC ISLAND AT THE GOLDEN BALL JUNCTION**

Cllr Curwen had suggested at the last meeting that, following a recent road traffic accident, the Parish Council consider the location of a road traffic island at the Golden Ball junction in order to stop drivers cutting the corner. It was generally agreed that this was a dangerous junction particularly with the school located there and with no adequate safe crossing for school children, together with the proposed access to the rear of the Golden Ball.

It was agreed that this was one of a number of issues which required to be raised with Lancashire County Council Highways and that the Clerk would write to the Director of Highways requesting a meeting and site visit.

*Resolved: Clerk to write to Lancashire County Council Highways and Lancashire County Council Cllr M Salter regarding this and other outstanding issues.*

### **5735 AMENITY AREA: REFRESHMENTS VAN: LICENCE FROM ENVIRONMENT AGENCY**

Cllr Savage reported that the owner of Refreshments Van sited at the Amenity area had now received a letter from the Environment Agency regarding the need for a licence from them. It was generally considered that this piece of land was not owned by the Environment Agency but Wyre Council and it was suggested that Wyre Cllr Adam Leigh be asked to confirm with Wyre if this was the case.

*Resolved: Wyre Cllr Adam Leigh to check with Wyre Council regarding ownership of the site.*

### **5736 APPOINTMENT OF INTERNAL AUDITOR**

The Clerk informed the council that she had incurred problems in obtaining an auditor locally to complete the 2025-26 internal audit but had now obtained details from Charlotte Iredale (Lakes Auditing Service) and the approximate cost would be £225.00.

*Resolved: Parish Council approved in principle the appointment of Lakes Auditing Services to conduct the 2025-26 internal audit.*

### **5737 PLANNING APPLICATIONS**

**Application Number:** 25/00891/FUL

**Proposal:** Proposed change of use from a Barn / Workshop and Stables into 3 no holiday lets, with minor external alterations.

**Location:** Old Bell Farm School Lane Pilling Lancashire PR3 6HB

*Resolved: The Parish Council object to this proposal due to concerns regarding the access road and parking facilities and seek clarification from Wyre Council regarding this.*

**Application Number:** 25/00892/REM

**Proposal:** Reserved matters application relating to access / appearance / landscaping / layout / scale following outline permission 22/01197/OUT.

**Location:** Fourfields Farm Head Dyke Lane Pilling Preston Lancashire

*Resolved: The Parish Council have no objections to this.*

**Application Number:** 25/00908/LAWE

**Proposal:** Lawful development certificate for existing 3 bay garage to the rear of the property

**Location:** Arncliffe Lancaster Road Pilling Preston Lancashire

*Resolved: The Parish Council have no objections to this.*

## 5738 FINANCE

### Income:

St. John's Church	£ 25.00	Grounds Maintenance
Pilling Village Hall	£ 340.00	Monthly Loan Repayment

### Payments

Payment Type	Inv No	Date	Payee	Amount £	Reason
BACS		October 2025	HMRC	844.03	PAYE/ NI
BACS	1916	31/10/2025	Houghtons	110.19	Diesel/Petrol
CP	PVH-0654	09/10/2025	Pilling Village Hall	140.00	Room Booking (Over 60's afternoon Tea)
CP		9/10/2025	Royal British Legion	100.00	Donation
DD		31/10/2025	Unity Trust	8.70	Bank charges
BACS			Salaries*	4788.60	Payroll
DD		01/10/2025	Easy Websites	72.60	Website/Admin
SO		01/10/2025	PVH	100.00	Rental
DD	240454295	02/11/2025	EE	42.94	Mobile Phones
BACS	3964	09/10/2025	DFX Systems	70.00	Community Action
BACS	21968	15/07/2025	Towers & Gornall	102.00	Payroll Services
	22636	08/10/2025		216.00	
CP	122002373621	27/10/2025	Poppy Shop (RBLI)	50.00	Poppies
CP	2121-4079-5VZVS	22/10/2025	Flagmakers	156.86	Flag
CP	HS 157894	27/10/2025	Homeshred Uk	26.99	Confidential Waste Bags
CP	36346	29/10/2025	Colin Cross	487.00	Newsletter
CP	PVH-0658	05/11/2026	Pilling Village Hall	35.00	Community Action

### Bank Transfers

Redwood Business Savings	£10,000.00	Unity Trust Current A/c
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*\*inclusive of pensions/NI and PAYE contributions*

*Resolved: Councillors noted the income and approved the payments and transfer of monies.*

**Bank Reconciliation to 31<sup>st</sup> October 2025**

Unity Trust Bank	£ 9228.31
Redwood Business Savings	£71,514.76
Hinckley & Rugby Building Society	£60,000.00

*Resolved: Councillors accepted bank reconciliation and budget monitoring to 31<sup>st</sup> October 2025*

**5739 VERBAL REPORTS FOR INFORMATION**

- **Chairman's Report**

Cllr N Cookson reported that the Amenity Area as a whole was beginning to look a mess and that there a lot of tree branches etc that needed cutting down.

- **Over 60's Afternoon Tea**

Cllr E Cookson had nothing to report at present.

- **Pilling Village Hall**

Cllr McWhirter reported that the Village Hall Committee had recently had their AGM and copies of the accounts were available should anyone wish to see them.

- **Wyre Area Lancashire Association of Local Councils**

Nothing to report.

- **Pilling Community Action**

Cllr Kiersey had now obtained admin rights to the Pilling Community Action FB page, however it was noted that no response had been received from Sarah Collinge as yet regarding closing the Pilling FB page.

- **Our Future Coast Working Group/Flooding Issues**

Cllr Whiteside reported that the contractors were not making much progress and it was apparent that they had underestimated the amount of water they would have to deal with. Further pumps had been obtained to deal with this.

- **Create Homes/St Williams Gate**

In the absence of Cllr Ponton, Cllr Phillpotts reported on the recent approaches made by Create Homes to offload the site (and subsequent conditions/debt) on to the Parish Council.

**5740 ANY OTHER BUSINESS**

- Poppies – Cllr Whiteside suggested getting more poppies next year and trying to get people/businesses to sponsor them.

*There being no further business the Chairman closed the meeting at 9.15pm.*

Chairman .....

Date .....